

Hi brothers!

Please forward this email onto all chapter officers & advisors. There are a lot of important details below for the remainder of this semester:



We are still having virtual Section Business Meetings on the original conference date of **Saturday, April 18th**. These meetings will include section policy review (if applicable), section budget review, and SC elections. Zoom links and time slots will be available soon. Please confirm your 2 voting delegates ASAP with your SC.

Your SCs should be sending out details on your section award nominations so that we can collect those this month. Voting delegates will meet with your SCs on another date to vote on those awards. We are aiming to be as flexible as possible with these section award programs so that we can make sure we're continuing to recognize students & chapters for their hard work over the 2019-20 school year. We will present them at the next conference.

### **New Virtual Resources:**

1. The [individual payment portal](#) is now available! This is a great alternative for chapters to utilize if they didn't have the chance to collect dues yet. Chapters can still pay through OP by credit card, by check, or over the phone with the finance department as per usual if they already have the dues in their chapter bank account.

- Students will need their national member number to use this individual payment portal. This can be found on OP.
- Membership VPs should have the correct member roster updated on OP in order for students to see amounts due in the payment portal.
- I would recommend asking any students who utilize this individual portal to email a copy of the receipt/screenshot to their chapter treasurer for record keeping purposes.
- It will require using a cell-phone number to get a text verification code.
- If students have any questions accessing this payment portal, they should send an email to [opsupport@apo.org](mailto:opsupport@apo.org).

2. A Virtual Chapter Operations Guide is now available (attached). This roadmap includes recommendations for maintaining your APO community, hosting virtual meetings, managing electronic voting, sustaining membership, and additional resources for virtual chapters this spring.

- I have also created a supplemental PPT for Virtual Elections. This goes further into details on hosting a virtual election meeting and electronic voting tips. Check this out [here!](#)

- If your chapter has spring elections, the next step would be planning for a virtual officer transition meeting. I have created a PPT guide for Virtual Officer Transitions & Training. Check this out [here!](#)
- All of these items are also linked on our RH site with a lot of other virtual resources for your exec committees.

If your chapters need any additional assistance or resources created please reach out to your SCs ASAP. We will have an April region calendar posted soon with future virtual region events, and reminders listed. Our staff is working on creating some additional events specifically for graduating seniors this semester too, including a virtual APO graduation :).

Love & LFS,

--

---

BRITTANY RAMSEY | REGION H CHAIR  
Alpha Phi Omega | Ohio, Indiana, and No. KY  
[region.h.chair@apo.org](mailto:region.h.chair@apo.org) | P:330.523.0243